



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF LANDSCAPE ARCHITECTS
MEETING DATE AND TIME:	Thursday, November 12, 2009 at 9:00 a.m.
PLACE:	Conference Room B, Cannon Bldg, 861 Silver Lake Blvd Dover, DE 19904
MINUTES APPROVED	May 13, 2010

MEMBERS PRESENT

Deborah Van Dermark-Billeter, Professional Member, Secretary
Matthew Spong, Professional Member, Treasurer 9:09 a.m. – 9:30 a.m.
Ronald Sherman, Public Member
Goodwin Cobb, IV, Public Member Via Phone 9:43 a.m. – 10:26 a.m.

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Catherine Hickey, Deputy Attorney General
Shauna Slaughter, Administrative Specialist

ALSO PRESENT

Vera Sitze, Court Reporter, Wilcox & Fetzer
Robert Anthony Sevensky

CALL TO ORDER

Ms. Van Dermark-Billeter called the meeting to order at 9:09 a.m.

REVIEW OF MINUTES

The Board reviewed the minutes for the August 13, 2009 meeting. Mr. Sherman made a motion, seconded by Mr. Spong, to approve the minutes as presented. The motion carried unanimously.

UNFINISHED BUSINESS

Discussion Regarding Proposed Language Changes for Rules and Regulations

The Board reviewed a draft of revisions to sections 4.0 and 7.0 of the rules and regulations. A discussion took place regarding whether the Board wants to add additional organizations to the list of automatically accepted CE. The Board would like some more time to think about this issue. They will discuss this item in more detail at the February meeting.

Rule to Show Cause Hearing – Robert Anthony Sevensky - 9:30 a.m.

At 9:43 a.m., Ms. Hickey called the rule to show cause hearing to order for Robert Anthony Sevensky. Verbatim testimony was taken by the court reporter. Ms. Hickey stated the reason for

the hearing. The Board was short one member to have a quorum so Ms. Slaughter contacted Mr. Goodwin Cobb who agreed to participate via phone. Ms. Hickey verified with Mr. Sevensky and with the Board that it was acceptable for Mr. Cobb to participate via phone. Ms. Hickey had the following items marked as Board Exhibit 1 for the record: – Notification of hearing letter; Signed acknowledgment that Mr. Sevensky would attend the hearing; and the CE documentation submitted by Mr. Sevensky. Ms. Hickey had a letter from Mr. Sevensky marked as Licensee Exhibit 1 for the record. Ms. Hickey verified with Mr. Sevensky that he waived his right to be represented by counsel. Mr. Sevensky was sworn, presented his case, and answered questions asked by the Board. At 10:02 a.m., the Board went off the record for deliberations. At 10:23 a.m., the Board went back on the record. Ms. Van Dermark-Billeter made a motion, seconded by Mr. Sherman, that Mr. Sevensky be given the following sanctions: Mr. Sevensky will receive a letter of reprimand; he will be required to provide certificates of completion for the 3 hour CE course taken on June 10, 2008 and the 6 hour course taken on February 17, 2009, within 30 days of the date of the Order; He must make-up 11 hours of acceptable CE within 6 months of the date of the Order; he will automatically be selected for audit during the 2011 post renewal audit; and he cannot count the CE used to make up the 2009 audit deficiency towards the 2011 audit. Motion unanimously carried. The hearing concluded at 10:25 a.m.

Discussion Regarding Strategic Planning

This discussion was tabled until the February meeting.

Continuing Education Audit Review

The Board continued reviewing audit information submitted by the licensees who were selected for random audit. Several audits were tabled until the February meeting to allow more professional members to review and discuss them.

NEW BUSINESS

Ratification of Applications for Licensure by Reciprocity

There were no applications for licensure by reciprocity.

Ratification of Applications for Certificate of Authorization

Mr. Sherman made a motion, seconded by Mr. Spong, to ratify the application for certificate of authorization for McCloskey & Faber, P.C. The motion carried unanimously.

Mr. Sherman made a motion, seconded by Mr. Spong, to ratify the application for certificate of authorization for AECOM Technical Services, Inc. The motion carried unanimously.

Assign Complaint Contact

Mr. Spong agreed to be the contact person for complaint #24-01-09.

Ms. Van Dermark-Billeter agreed to be the contact person for complaint #24-02-09.

Discussion Regarding 2010 Meeting Dates

Ms. Slaughter advised the Board that the next meeting is scheduled for February 11, 2010. She also advised that there is a conflict with the November 2010 meeting date because the second

Thursday in November is Veteran's Day. Ms. Slaughter is suggesting that the meeting be changed to November 18, 2010, as long as the Board's attorney and a conference room are available on that date. This will be discussed further at the February 2010 meeting.

Other Business before the Board (For Discussion Only)

There was no other business before the Board.

Correspondence

There was no correspondence.

Public Comment

There was no public comment.

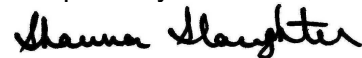
Next Meeting Date

The Board will hold the next meeting on February 11, 2009, at 9:00 a.m. in Conference Room "B" of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

Adjournment

There being no further business before the board, the meeting adjourned at 10:26 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Shauna Slaughter". The signature is written in a cursive, flowing style.

Shauna Slaughter, Administrative Specialist II
Board of Landscape Architects